



GROUP SALES INFORMATION

- A “Group” is a package with a minimum of 10 rooms.
- Rates vary according to room type. There is a 10% discount based on 10 rooms and a 15% discount for 11-25 rooms.
- Friday and Saturday weekend rates will be waived and weekday rates will apply for groups.
- A Room Chart with accommodation descriptions and room rates is included with the group prospectus agreement.
- Packages including spa treatments and fitness programs are available.
- Rooms will be blocked upon receipt of a deposit of \$1000.00.
- The \$1000.00 deposit may be applied to room charges, or will be refunded after all rooms are reserved, and deposits have been paid.
- It is understood by the person making this agreement that the Andreas Hotel & Spa is a smoke-free property, and no smoking is permitted anywhere on the property.
- Smoking on the property will result in a damage fee of \$250.00 per incident.
- Reservations may be made directly by individual guests through the hotel with the understanding that the first night room and tax charges will be processed for each room at the time of booking.
- Reservations may be made by a designated group leader, and room deposits may be placed on one credit card for all or a portion of the group, if preferred.
- If room and tax charges are to be paid on a single credit card, the posting of these charges will be routed to a master folio.
- If a master folio is used for room and tax charges and the host wishes for individual guests to be responsible for their own incidental and/or spa charges, individual guests are required to provide a personal credit card at the time of arrival.
- In the event that all rooms blocked have not been reserved and deposits on each paid thirty days prior to the event, the party making this agreement may:
 1. Reserve and pay for the balance of the rooms or
 2. Release the balance of the rooms for public rental
- Cancellation of this agreement must be made thirty days in advance of blocked dates for refund of deposit.
- Private parties and events may be held at the hotel only with booking of the entire property.
- Private events must be arranged through the hotel management and an event/damage deposit appropriate to the event will be charged. The deposit is refundable following the event if no damage or clean-up fees are incurred.
- The Andreas Hotel does not provide food, beverage or staff for private events.
- Caterers must provide their business license, insurance certificate and permit for alcohol prior to the event.
- All areas of the property must be left in clean and orderly condition, and will be inspected by the hotel management before refund of deposit is paid.

CHARLIE ROBLES, General Manager
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